

Stoke Mandeville and Other Parishes Charity

Charity commission reference: 296174

Administration provided by **Caroline Elizabeth Dobson**

17 Elham Way, Stoke Grange, Aylesbury, HP21 9XN

Telephone: 07966 442 036 Email: smandopc@gmail.com

Application for Christmas Grant 2020

*(Only **one** application per household please)*

Title(s) Surname	First names <i>Applicant 1</i> <i>Applicant 2</i>
Please make the cheque payable to ...	
Date(s) of birth <i>(Applicants must be over 70 years old on 1 December 2020)</i>	<i>Applicant 1</i> <i>Applicant 2</i>
Address <i>(Applicants must have lived in the Parish for 2 or more years on 1 December 2020)</i>	
Telephone / Mobile	
Email address	
Number of years resident in the parish	

*I/We confirm that I/we will be **70 years of age or over** on 1 December 2020.*

*I/We confirm that I/we have been resident in the parish of Stoke Mandeville, or Great and Little Hampden **for at least 2 years** as at 1 December 2020.*

I/We agree that, if I/we have provided an email address, you may use it to contact me regarding the Stoke Mandeville and Other Parishes Charity grant (I/we may unsubscribe from this service at any time)

I declare that the information given in this form is true and complete.

Signed

Date

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Terms and conditions for the Stoke Mandeville and Other Parishes Charity

Who may apply:

- Any resident who is at least 70 years old and who has lived in the Parish of Stoke Mandeville (per the electoral role) or the Parish of Great and Little Hampden that has lived in that Parish for 2 or more years as of 1 December 2020 may apply for this grant.
- Applications are restricted to **one** application per household.

How do I apply:

- Application forms will be available from the Post Office, Station Road, Stoke Mandeville, via the Stoke Mandeville and Other Parishes Charity website (www.smandopc.org) or from David Brown in Great and Little Hampden.
- Please send your completed application form to:
The Administrator
Stoke Mandeville and Other Parishes Charity
17 Elham Way
Aylesbury
HP21 9XN
- Applications from should be submitted by midnight, on **22 November 2020**

What happens next:

- We experience an increasingly high volume of grant applications at this time of year and we ask for your patience and understanding as we process your grant.
- Your application will be processed by the Administrator and you will be contacted if there are any difficulties. **You will not be contacted if there are no issues with your application, until you receive your grant.**
- Cheques must be raised, then counter signed by two Trustees. We will process all successful applications submitted by the deadline in one batch.
- **Grant cheques will not be posted until 16 December 2020. Grants will be delivered by 2nd Class Royal Mail post. This may take 2-5 working days.**
- In the case of your grant not arriving, **please do not contact the Administrator to chase your grant until January 2021.**
- The Administrator's office hours are Mondays, 9.30am to 3pm. You should expect a response to any queries during these hours. The Administrator's office will be closed for Christmas between 15 December 2020 and 11 January 2021.

PLEASE NOTE: This is a Charity grant issued at the discretion of the Trustees of the Stoke Mandeville and Other Parishes Charity. It is subject to change year on year, and you should not rely on this grant as annual income.